

WOODLAND RESIDENTIAL SERVICES, INC.

APPLICATION FOR EMPLOYMENT

1381 East Gum Avenue, Woodland, CA 95776

530/419-0059 530/419-0052 fax

Email: WRS6inc@SBCGLOBAL.NET

Equal Opportunity Employer M/F/V/H

Drug Testing Required

Name

Social Security Number:

Position Applied For: Direct Care Home Manager LVN/LPT Nurse Other

Date of Application:

Salary Requested:

Present Street Address:

City, State, Zip:

Cell Phone:

Home Phone:

What are you applying for? Full-time Part-time Temporary

What shifts are you available to work? Split 6-9:30-10am/4/5-8/9pm Evenings 3-11 Night (NOC) All (weekend availability required)

Have you ever been employed with WRS before or filled out an application? Yes No If so when?

Have you ever been employed with Community Options, Avatar, or Golden State Homes? Yes No If so when?

Are you a citizen of the United States? Yes No

If not, do you have a VISA that permits you to work? Yes No

If so, what kind of VISA (classification)?

VISA registration number:

Expiration Date:

Do you possess a valid, current driver's license? Yes No

License Number:

State of Issuance:

Expiration Date:

List number and type of moving violations for the prior three years:

How did you learn about us? Advertisement Employment Agency Walk-In Friend Other

Who may we thank?

Name:

Relationship:

Employment History

Employer:	Employed From:	Employed To:
Address:	Starting Salary:	Ending Salary:
Job Title:	Supervisor:	Phone Number:
Work Performed:	Reason for Leaving:	
Employer:	Employed From:	Employed To:
Address:	Starting Salary:	Ending Salary:
Job Title:	Supervisor:	Phone Number:
Work Performed:	Reason for Leaving:	
Employer:	Employed From:	Employed To:
Address:	Starting Salary:	Ending Salary:
Job Title:	Supervisor:	Phone Number:
Work Performed:	Reason for Leaving:	
Employer:	Employed From:	Employed To:
Address:	Starting Salary:	Ending Salary:
Job Title:	Supervisor:	Phone Number:
Work Performed:	Reason for Leaving:	

If you need additional space, continue on a separate sheet of paper. Please explain any periods of unemployment.

Special Skills and Qualifications: Summarize special job-related skills and qualifications acquired from employment or other experience, and why you feel you are qualified to perform the job for which you applying.

Have you ever been convicted of a crime (misdemeanor or felony)? Yes No

If so, explain in detail, including the conviction, the nature of the offense leading to conviction, how recently such an offense was/were occurred, the sentence imposed and type of rehabilitation.

Disclosure of a criminal record will not necessarily disqualify you for employment. Each conviction will be evaluated on its own merits with respect to time, circumstances and seriousness, in relation to the position for which you are applying.

Additional Background

	High School	College or University	Graduate School
School Name and Location			
Years Completed			
Describe Course of Study			
Describe any specialized training, apprenticeship, skills and extra-curricular activities.			
Describe any honors you have received.			
State any additional information you feel may be helpful to us in considering your application.			

List professional, trade, business or civic activities and offices and licenses held. (You may exclude memberships that would reveal sex, race, religion, national origin, age, ancestry or handicap or other protected status.)

References

Give name, address and telephone number of three references who are not related to you. These may be previous employers if they are willing to give you a personal reference.

1. _____

2. _____

3. _____

Have you ever had any job-related training in the United States military? Yes No

If yes, please describe: _____

Indicate any foreign languages you can speak, read or write fluently: _____

Any additional information? _____

Applicant's Statement (please read and sign the following):

I hereby certify that all statements made in this application are true and correct to the best of my knowledge and belief. I understand and agree that any misrepresentation or omission of facts in my application may be justification for refusal to hire or termination of employment.

I further understand that an investigation report may be made as to my character, general reputation and conviction record. I authorize all past employers, schools, persons and organization having information or knowledge to provide it to Woodland Residential Services, Inc., its duly authorized representatives, for its use in deciding whether or not to offer me employment and specifically waive a required written notification. I hereby release employers, schools, persons and organizations from all liability in responding to inquiries in connection with my application.

In signing this form, I certify that I understand all of the questions or statements in this application.

I understand and hereby acknowledge that if I am offered and accept employment with this facility, my employment is for no definite period of time and may be , regardless of the date and payment of my wages and/or salary, terminated at any time without prior notice.

Applicant's Signature: _____

Date: _____

Woodland Residential Services, Inc., is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with our company depends solely on your qualifications. Thank you for completing this application.

This Section for Administrative Use Only

Date Application Reviewed: _____ By _____
DHS: Automated Aid and Technician Certification
Verification Check. Date: _____ Status: _____

Arrange for Interview: Yes No

First Interviewer Date: _____

Recommended: Yes No

Second Interviewer Date: _____

Recommended: Yes No

Hire Date: _____

Job Title: _____

Hourly Rate/Salary: _____

Program/Department: _____
